



**2017 MINOR TOURNAMENT HOSTING APPLICATION**

School: \_\_\_\_\_ Contact's Name: \_\_\_\_\_

**Please complete either the school or home address. Future information will be sent to only one address.**

School Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Coach's Home Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Contact #'s: (W) \_\_\_\_\_ (H) \_\_\_\_\_ (Cell) \_\_\_\_\_ Email: \_\_\_\_\_

*I hereby signify that our school endorses this application. Principal's signature* \_\_\_\_\_

Please circle or highlight the tournament(s) you wish to host. The dates have been decided by the NLBA to ensure ample officials for all events. Please note the "A" "B" and C divisions added in various categories. If you circle more than one, number your requests in order of priority. The deadline for applications is October 31, 2016.

<u>Division</u>	<u>Location</u>	<u>Category</u>	<u>Grade</u>	<u>Date</u>
Grade 4 (3 on 3 jamboree)	East Coast	Boys	4	February 3 – 5
Grade 5 A	East Coast	Boys	5	February 10 – 12
Grade 5 B	East Coast	Boys	5	February 10 – 12
Grade 6 A	East Coast	Boys	6	February 17 – 19
Grade 6 B	East Coast	Boys	6	February 17 – 19
Grade 6 C	East Coast	Boys	6	February 17 – 19
Grade 7 A	East Coast	Boys	7	February 24 – 26
Grade 7 B	East Coast	Boys	7	February 24 – 26
Grade 8 A	East Coast	Boys	8	March 3 – 5
Grade 8 B	East Coast	Boys	8	March 3 – 5
Grade 9 A	East Coast	Boys	9	March 24 – 26
Grade 9 B	East Coast	Boys	9	March 24 – 26
Grade 9 C	East Coast	Boys	9	March 24 – 26
Grade 10 A	East Coast	Boys	10	March 31 – April 2
Grade 10 B	East Coast	Boys	10	March 31 – April 2
Grade 11 A	East Coast	Boys	11	April 7 – 8
Grade 11 B	East Coast	Boys	11	April 7 – 8
Grade 4 (3 on 3 jamboree)	East Coast	Girls	4	February 3 – 5
Grade 5 A	East Coast	Girls	5	February 10 – 12
Grade 5 B	East Coast	Girls	5	February 10 – 12
Grade 6 A	East Coast	Girls	6	February 17 – 19
Grade 6 B	East Coast	Girls	6	February 17 – 19
Grade 6 C	East Coast	Girls	6	February 17 – 19
Grade 7 A	East Coast	Girls	7	February 24 – 26
Grade 7 B	East Coast	Girls	7	February 24 – 26
Grade 8 A	East Coast	Girls	8	March 3 – 5
Grade 8 B	East Coast	Girls	8	March 3 – 5
Grade 9 A	East Coast	Girls	9	March 24 – 26
Grade 9 B	East Coast	Girls	9	March 24 – 26
Grade 9 C	East Coast	Girls	9	March 24 – 26
Grade 10 A	East Coast	Girls	10	March 31 – April 2
Grade 10 B	East Coast	Girls	10	March 31 – April 2
Grade 11 A	East Coast	Girls	11	April 7 – 8
Grade 11 B	East Coast	Girls	11	April 7 – 8
Grade 4 (3 on 3 jamboree)	West Coast	Boys	4	February 3 – 5
Grade 5	West Coast	Boys	5	February 10 – 12
Grade 6	West Coast	Boys	6	February 17 – 19
Grade 7	West Coast	Boys	7	February 24 – 26
Grade 8	West Coast	Boys	8	March 3 – 5
Grade 9 A	West Coast	Boys	9	March 24 – 26
Grade 9 B	West Coast	Boys	9	March 24 – 26
Grade 10	West Coast	Boys	10	March 31 – April 2
Grade 11	West Coast	Boys	11	April 7 – 8
Grade 4 (3 on 3 jamboree)	West Coast	Girls	4	February 3 – 5
Grade 5	West Coast	Girls	5	February 10 – 12
Grade 6	West Coast	Girls	6	February 17 – 19
Grade 7	West Coast	Girls	7	February 24 – 26
Grade 8	West Coast	Girls	8	March 3 – 5
Grade 9 A	West Coast	Girls	9	March 24 – 26
Grade 9 B	West Coast	Girls	9	March 24 – 26
Grade 10	West Coast	Girls	10	March 31 – April 2
Grade 11	West Coast	Girls	11	April 7 – 8

**PLEASE READ THE HOST RESPONSIBILITIES ON BACK OF FORM!**

## **HOST RESPONSIBILITIES**

- To complete a Tournament Host Application prior to the October 31, 2016 deadline.
  - **Conveners cannot coach and convene at the same time.**
  - To provide all Minor Officials for the Tournament.
  - Update the NL Scoreboards website (<http://www.nlscoreboard.com/>) during the tournament weekend. Scores on the NL Scoreboard website is to be posted by the Mercy Rule – the winning team by more than 20 points.
  - To have the conveners oversee the smooth operation of the tournament. The NLBA will have a representative present when possible.
  - To notify the teams regarding accommodations in the area.
- |                                                                                                                                                                                                                                                           |
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| <ul style="list-style-type: none"><li>✓ Hotels – notify coaches of the phone numbers and costs of hotels in your area.</li><li>✓ Billeting is no longer a mandatory host responsibility. Hosts are permitted to billet teams if they so choose.</li></ul> |
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- To notify the office of NABO officials in the area. To notify the office of competent / experienced officials who are in the area and available to officiate.
  - To provide a legal size game basketball in accordance with the current NLBA sponsor.
  - Host to have one set of pennies on hand in case there is a uniform clash in any game.
  - To provide all travelling officials with accommodations. Hotel or motel setting. Where possible two officials per room.
  - To complete a Host Report Booklet provided by the NLBA immediately upon completion of the event, and return the booklet to the provincial office along with all additional T-shirts and banners.
  - To organize Protest Committee to deal with any problems that may occur. This could consist of the host, NLBA representative and a NABO member.
  - To secure an officials assignment list from the NLBA office 10 days prior to the event to ensure the accuracy and presence of officials at the tournament.
  - To provide ample security to ensure a safe environment for all athletes, coaches, officials and fans.
  - Hosts should have dressing rooms available with showers and washroom facilities, separate from those used by the general public.
  - The NLBA has adopted the school district policy on nutrition with the exception of sports drinks, such as Gatorade and Powerade for all NLBA events at school.
  - The NLBA has adopted the school district policy on nutrition with the exception of sports drinks, such as Gatorade and Powerade for all NLBA events at school. Canteens for the NLBA tournaments are to follow the policy. Information will be enclosed in the hosts' tournament package.
  - It is the hosts' responsibility to provide a canteen / area where t-shirts can be readily seen and purchased.
  - It is the hosts' responsibility to have a medical kit and ice on hand in case of injuries.
  - It is the hosts' responsibility to ensure mature individuals are present to minor officiate, and that they be trained prior to the event
  - It is the hosts' responsibility to ensure there are no electronic devices at the minor officials table. The game is so fast today that many people get distracted and make errors on the clock and score sheets.
  - Any reports indicating a possible suspension of an athlete, coach or fan **MUST** be into the office at the latest 3 days following the event.
  - NLBA can only eject fans if the incident impacts the game. This must be supported in writing by the convener and/or officials in the 3 day deadline.
  - Hosts are to utilize the foul paddles provided by the NLBA and return them to the NLBA office right after the tournament.

### **NLBA Responsibilities**

- To provide all awards for the tournaments (medals 1<sup>st</sup> & 2<sup>nd</sup> place, banner, and MVP).
- To provide officials and pay for all game fees, meals and transportation expenses.
- To co-ordinate the event in consultation with the host regarding facilities and scheduling.
- To provide T-shirts to enable the host to generate revenue. The host will be provided T-shirts on consignment and sell for \$20.00 each. The host will keep \$5.00 for each shirt sold to assist with any expenses that may occur.
- To forward a list of assigned officials to the host to ensure accuracy.
- To provide a contact person each weekend for hosts at the grades 5, 6 and 7 levels as a resource for tournament hosts that are new to the hosting process.
- Commissionaires: NLBA to develop Commissionaires through coaching education program to develop commissionaires in the fall and place them in the grade 5 events as commissionaires for the 2017 events. These individuals would have to be basketball people and job duties would entail: Fan behavior, zones, keeping control of the minor officials table, etc. These commissionaires could be developed as this age group moves up to older grades. For example; Grade 6 events would have commissionaires in 2017.
- To provide the host with a set of foul paddles for the tournament.

**Please note at the NLBA's AGM in June 2015 following the motions were made and approved:**

- Conveners cannot coach and convene at the same time. (Too hectic and Conflict of Interest)
- Any reports indicating a possible suspension of an athlete, coach or fan MUST be into the office no later than 3 days following the event. Fans can only be ejected if the incident impacts the game. This must be supported in writing by the convener and/or officials in the 3 day deadline.
- Possible suspensions for teams dropping out of an event a week prior to start.
- **Minor Officials Table:** Constant harassment by head and assistant coaches going to scorer's table is a major issue and is causing further distractions as the game continues. Coaches are no longer permitted to go to bench until a stoppage of play occurs and then only the Head Coach permitted to go to scorer's table. Office to do a one pager for scorer's table outlining this policy and have convener place it on table next to rules. This one pager would outline process to deal with fan behavior as well. Remind all that there should be an adult at the Minor Officials table at all times as outlined in rules.

**Please note at the NLBA's AGM in June 2016 following the motions were made and approved:**

- **Grade 10 – 11 accessing feeder schools:** Coaches must have completed a signed form approving the pick-ups. Signature must include coaches of both teams involved along with principals of both schools. All grade schools are permitted to use any athletes in their school.
- **Grade 10 – 11:** With reference to rural schools permitted pick-ups in feeder schools. Piece referring to rural schools be removed.
- **Artificial Sound Makers:** Conveners have the ability to remove loud artificial sound makers if they feel it is causing issues surrounding the game or annoying to the population.
- **Decrease in personal fouls:** The individual fouls will be reduced to 4 (from 5) at the grade 5 – 7 levels. This will be a pilot for one year.
- **Running Time:** In the final period of a game and when a team is up by 20 or more the clock will switch to running time. The convener and both coaches has to approve / agree to switch to running time in the final periods. (4th period in Grade 10 – 11 and 5th period in grades 5 – 9). The clock will continue to stop for all time outs and free throws only. If a team reduces the score to 15 points or less the stop clock rule will be re-instated. This rule will also apply to all grade level championships along with the Sweet 16 and the Hall of Fame Cup.
- **Video Taping:** Individuals looking to set up a tripod or Go-Pro camera at an NLBA event must have the convener's approval. Videotaping from a cell phone in the stands is not something anyone is able to restrict at this time.
- **Game Times:** Implement staggered game time (1.5 – 1.45 hours) in all girls' games from grade 9 and up.
- **Championship Game (Host Team):** Team rankings will be identified in the booklet as per division "A" and "B". For example in an 8 team event teams in Division: A" are 1, 4, 5 and 8th place ranked while division "B" consists of teams ranked 2, 3 6 and 7th. A second option is to place the ranking of the team next to the school/club on the schedule. TBD by office.
- **Grade 5 – 6 Commissionaires:** To continue with commissionaires at the grade 5 level and to include grade 6 for all east and west coast events. The NLBA will maintain the grade 5-6 championships as 5 on 5. The grade 4 will operate as a 3 x 3 event.
- **Ranking Process:** Once the rankings are sent out the letter accompanying the team lists will be altered to include possible suspension if teams are guilty of trying to rank their team so they are placed into a lower division. The letter to include disclosure of additional players, merging of teams, identifying if there are more than one team at the school. Failing to respond to the ranking memo will have the team automatically placed in the higher division and may result in a suspension to the school.